

## **CULTURE HERITAGE AND LIBRARIES COMMITTEE**

**Monday 12 March 2012**

**Minutes of the meeting of the CULTURE HERITAGE AND LIBRARIES COMMITTEE held at Guildhall, EC2 on MONDAY 12 MARCH 2012 at 11.00am.**

### **Present**

#### **Members:**

John Scott (Chairman)  
 Vivienne Littlechild (Deputy Chairman)  
 Deputy Dennis Cotgrove  
 Deputy Billy Dove  
 Deputy Anthony Eskenzi  
 Brian Harris  
 Tom Hoffman  
 Deputy Catherine McGuinness  
 Deputy and Sheriff Wendy Mead

Robert Merrett  
 Sylvia Moys  
 Barbara Newman  
 Deputy Janet Owen  
 Alderman Dr Andrew Parmley  
 Stephen Quilter  
 Alderman Philip Remnant  
 Deputy Michael Welbank

#### **Officers:**

Jacqui Daniels  
 Mat Lawrence  
 Esther Sumner  
 Mark Jarvis  
 Richard Litherland  
 Julian Kverdal  
 William Heller  
 Victor Callister  
 Dr David Pearson  
 Dr Deborah Jenkins  
 Geoff Pick  
 David Wight  
 Margaret Jackson  
 Sonia Solicari  
 Sir Nicholas Kenyon  
 Andrew Buckingham

- Town Clerk's Department
- Town Clerk's Department
- Town Clerk's Department
- Chamberlain's Department
- City Surveyor's Department
- City Surveyor's Department
- City Surveyor's Department
- Built Environment Department
- Director of Culture, Heritage and Libraries,  
Culture, Heritage and Libraries Department
- Culture, Heritage and Libraries Department
- Culture, Heritage and Libraries Department
- Culture, Heritage and Libraries Department
- Culture, Heritage and Libraries Department
- Director of the Barbican Centre
- Public Relations Officer

#### **In attendance:**

Alderman Fiona Woolf  
 Ian Ritchie, City of London Festival

### **1. APOLOGIES**

Apologies for absence were received from Mark Boleat, John Bird, Martin Day, Michael Henderson-Begg, Deputy Edward Lord, Ann Pembroke, Henrika Priest, Deputy Robin Sherlock, Deputy Richard Regan and Delis Regis.

**2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING**

The Chairman, Mr Scott declared a personal and prejudicial interest in Item no. 12 as a Co-opted Member of the City Arts Trust. Deputy and Sheriff Wendy Mead declared a personal interest in Item no. 12 as a Trustee of the City Arts Trust.

**3. MINUTES**

The public minutes and summary of the meeting held on 17 January 2012 were approved and agreed as a correct record subject to the addition of Mark Boleat to the list of Members present.

**Matters Arising**

**City Information Centre** (page 34) The Director of Culture, Heritage and Libraries undertook to remind the Manager of the City Information Centre of the whole range of the City Corporation's interests so that the Centre may publicise all areas including the Guildhall School of Music and Drama.

**4. KEATS HOUSE CONSULTATIVE COMMITTEE**

The public minutes of the meeting held on 1 November 2011 were received.

**5. GUILDHALL ART GALLERY – TWO YEAR ADVANCE EXHIBITION PROGRAMME**

The Director of Culture, Heritage and Libraries gave a detailed presentation on the two year advance exhibition programme at the Guildhall Art Gallery.

Members discussed the proposed exhibition programme together with the increased number of visitors to the Art Gallery and the implication of that increase upon staffing levels.

A Member encouraged the Committee to attend events at the Guildhall Art Gallery and the Director undertook to ensure that, wherever possible, Members were informed of Art Gallery events by email.

RECEIVED.

**6. TRANSFER OF RESPONSIBILITY FOR FESTIVAL FUNDING BUDGETS AND OVERSIGHT OF THE MUSEUM OF LONDON SPENDING**

The Committee considered a report of the Town Clerk relating to the transfer of responsibility for Festival funding budgets and oversight of the Museum of London spending.

The Chairman reported that, whilst responsibility for the funding of the Spitalfields Music would remain with the Finance Committee, this Committee would have the opportunity to consider its programme and submit a resolution to the Finance Committee providing its views on the suitability for funding.

The Director of Culture, Heritage and Libraries Committee undertook to look into the possibility of the City of London Corporation having a representative on the governing body of Spitalfields Music.

**RESOLVED** - That the Committee endorse the changes established in the Revenue and Capital Budgets 2011/12 and 2012/13, transferring responsibility for:

- the City of London Festival's Core Grant funding and oversight from Finance Committee to the Culture, Heritage and Libraries Committee;
- the Thames Festival funding and oversight from Policy and Resources Committee to the Culture, Heritage and Libraries Committee; and
- oversight of how the grant to the Museum of London is used from Finance Committee to the Culture, Heritage and Libraries Committee. The size of the grant will continue to be determined by the Finance Committee.

## **7. CITY ARTS INITIATIVE**

The Committee considered a report of the Town Clerk relative to the Public Art City Arts Initiative.

An additional application from an art student entitled 'the 50cm2 Project' was laid round the table.

It was noted that, in view of the size of the report on this matter, in future only a summary would be circulated to Members within their Committee papers and a full version would be available to view in the Members' Reading Room and electronically, via a website link.

Members clarified a number of minor drafting issues and discussed the proposals for the HSBC gates which had been part of a wider scale improvement project for the area which had not materialised. The Director of the Built Environment confirmed that a report on the proposal would be considered by the relevant Committees in due course.

**RESOLVED:** That:—

- the application to move the Firefighters' Memorial be refused;
- the application for a New Aldgate be approved;
- the application from the Museum of London for their Lomowall, (thousands of individual tiled photographs featuring the UK Paralympic team in training) be approved;
- the Chief Commoner's approval of the temporary relocation of the Liffe Trader Statue to the Guildhall South Ambulatory be noted;
- the application from Measure for the Puss & Mew Public House Snug be approved;
- the application from the Rod Barton Gallery for their Window Dressing piece be approved;
- the approval under urgency for The Big Egg Hunt be noted;
- the proposal and approach for Year 2 of the Great St Helen's Sculpture Space be approved; and
- the application entitled the 50cm2 project be approved.

## 8. ACTION TAKEN UNDER URGENCY

The Town Clerk reported action taken under Standing Order No. 41 concerning a City Arts Initiative application from the Big Egg Hunt to stage a fund raising event for two charities: the Elephant Family and the Action for Children.

RECEIVED.

## 9. TEN KEATS GROVE, HAMPSTEAD (FORMERLY THE HEATH LIBRARY, CAMDEN)

The Committee considered a report of the Director of Culture, Heritage and Libraries concerning the future of Ten Keats Grove in Hampstead (formerly the Heath Library) which is owned by the City of London, as trustee of the Keats House Charity, but has been leased at a peppercorn rent to the London Borough of Camden since 1997.

The Director of Culture Heritage and Libraries updated Members on the current negotiations and confirmed that the need for Keats House to cover its costs was being borne in mind. In order that matters may be settled as soon as possible, delegated authority was requested to approve the detailed terms of the Licence.

After discussion,

RESOLVED - That:-

- i) the City of London takes responsibility for the management of Ten Keats Grove, following the surrender of the London Borough of Camden's lease;
- ii) the use of Ten Keats Grove should be developed in compliance with the objects of the Keats House Charity (*to preserve maintain and restore for the education and benefit of the public Keats House as a museum and live memorial to John Keats and as a literary meeting place and centre*), as a centre of excellence for the performance of poetry and creative writing and as a community facility;
- iii) the additional costs of this change will be covered through licensing and hiring arrangements with a number of cultural and community groups, primarily (but not exclusively) with the Keats community Library Phoenix Group; this will be developed through a detailed business plan and
- iv) Approval of the detailed terms of the Licence of Ten Keats Grove be delegated to the City Surveyor and the Director of Culture, Heritage and Libraries in consultation with the Chairman and Deputy Chairman.

## 10. CULTURE, HERITAGE AND LIBRARIES DEPARTMENT BUSINESS PLAN 2012/13

The Committee considered a report of the Director of Culture, Heritage and Libraries detailing the Business Plan for 2012-13 for the Department of Culture, Heritage and Libraries.

During the course of discussion the following matters were considered:-

- the dates for the opening of the White Kennett Street Library and the associated cessation of the mobile library service would be adjusted to fit the revised project schedule;
- the Director of Culture, Heritage and Libraries be requested to draft a paragraph for use in all relevant Business Plans relating to the provision of cultural activities by the organisation;
- the continued consideration of proposals regarding the use of electronic reading devices;
- acronyms should be avoided where possible but, if necessary, an index should be provided;
- future versions of the Business Plan should be shorter but may be made available electronically; and
- the screen at the base of the Monument was still to be provided and the City surveyor undertook to verbally update Members at the next meeting.

RESOLVED- That approval be given to the contents of the report and the appendices.

#### **11. CULTURE, HERITAGE AND LIBRARIES DEPARTMENT BUSINESS PLAN 2011 -2014 – Q3 MONITORING REIEW**

The Committee considered a report of the Director of Culture, Heritage and Libraries relative to progress the Business Plan that had been made in Quarter 3 against the objectives and key performance indicators set out in the Libraries, Archives and Guildhall Art Gallery Department Business Plan 2011-14.

The Director of Culture, Heritage and Libraries explained the above target figures for visitors to Tower Bridge and staff savings as a result of the closure of Camomile Street Library.

RESOLVED: That Members note –

- i) the progress shown against our Key Objectives as set out in Appendix A to the report;
- ii) the Quarter 3 performance for 2011/12 against the Key Performance Indicators set out in Appendix B to the report; and
- iii) the financial information contained in Appendix C to the report.

#### **12. CITY OF LONDON FESTIVAL FUNDING 2013-14**

The Committee considered a report of the Director of Culture, Heritage and Libraries relative to the City of London Festival Funding for 2013-14.

The Chairman referred to paragraph 11 of the report which reported that the Barbican Centre ran the Festival's box office, on a commercial basis, at a cost of approximately £30,000 per annum and he commented that the Barbican Centre should consider whether this charge could be reduced in view of the level of partnership involved. He welcomed the further consideration of the possible relocation of the Festival and the City Arts Trust to more affordable office space.

A Member referred to a model of two hands shaking which was presented to the Irish Society and suggested that it be used as part of the Festival's Conflict

Resolution theme for 2013 and the Director of the City of London Festival undertook to look into this suggestion.

**RESOLVED** – That the total level of grants to the City Arts Trust, for the running of the City of London Festival, for 2013 and 2014, should be confirmed at £384,676, comprising £297,000 for the core grant retaining the current matched funding basis (defined as commercial sponsorship, including corporate patronage and donations, advertising income and in-kind and service sponsorship capped at 10% of Core Grant) and £87,676 for the outdoor events programme.

### **13. CULTURAL STRATEGY**

The Director of Culture, Heritage and Libraries reported that the revision of the Cultural Strategy was progressing and he hoped that a report would be submitted to the Committee thereon before the summer recess..

### **14. UPDATE PAPER: CELEBRATE THE CITY: FOUR DAYS IN THE SQUARE MILE**

The Committee considered a joint report of the Managing Director of the Barbican Centre and the Director of Culture, Heritage and Libraries relative to an event entitled 'Celebrate the City: 'Four days in the Square Mile'.

**RESOLVED** - That approval be given to the plans for a market to take place in Guildhall Yard on Saturday 23 June, running from 10am to 5pm.

### **15. QUESTIONS**

#### **Court referral of Gifts presented to the Lord Mayor**

In answer to a Member's question, the Director of Culture, Heritage and Libraries stated that the gifts which had been referred to this Committee for safe keeping were stored in a small area and, with the permission of the Mansion House, perishable goods had been disposed of and any income had been donated to the Lord Mayor's Charity. Following a stock take in the autumn, it was intended that a report would be submitted to the Committee on this matter.

### **16. URGENT ITEM**

There were no urgent items.

### **17. EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act:-

**Item No.**  
18 - 21

**Exemption Paragraphs**  
3

**SUMMARY OF MATTERS CONSIDERED WITH THE PUBLIC EXCLUDED****18. MINUTES**

The non-public minutes of the meeting held on 17 January 2012 were considered and approved as a correct record.

**19. ACTION TAKEN UNDER URGENCY**

The Town Clerk reported action taken under Standing Order No. 41 concerning Middlesex Street Affordable Housing Project and Relocation of Camomile Street Library.

**20. LONDON METROPOLITAN ARCHIVES: EXTERNAL REPAIRS AND WINDOW REPLACEMENT CONTRACT: ADDITIONAL CONTRACT EXPENDITURE REPORT**

The Committee considered a report of the City Surveyor relative to external repairs and window replacement works at the London Metropolitan Archives building in Clerkenwell, Islington.

**21. TOWER BRIDGE**

The Committee considered a report of the Director of Public Relations relative to Tower Bridge.

**22. QUESTIONS**

There were no questions.

**23. URGENT ITEMS**

There were no urgent items.

**The meeting closed at 12.20pm.**

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**CHAIRMAN**

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